

HMML Minutes 7/21/26

Meeting Called to Order: 7:01

In Attendance:

John Clark Trustee Chair

Ben Brown Library Director

Michelle Wheeler Trustee Secretary

Joan Harlow Member at Large

Libby Persons Trustee Vice Chair

Betsy McCombs Trustee Treasurer

Secretary's report

Joan makes a motion to approve the minutes from 6/16/26, Libby seconds, all are in favor.

Treasurer's Report

Everything is where we expect it to be. Most summer program items are paid for. We're halfway through the year, the line items are in line with that. Office supplies are running a little high for this point in the year, at 54%. Ben asks if we had changed that line item from last year, he says that the price of cartridges went up.

Some receipts Betsy got were labeled "gardens" but it's unclear where the money should come from. So far it's a small amount that was purchased with the debit card, it's not receipts coming from the Friends for which we allocated \$300. We will take it out of maintenance and then at the end of the year if we need funds from non-lapsing in December.

Michelle will let the Friends know of the allocation of funds to them.

Betsy has created a receipt tracker form so the receipts don't get lost and so it's clear what the purchase was for.

We spent about \$500 fixing the faucet in the kitchen and the water heater. The water heater has a pan and an automatic shut off feature.

Joan makes a motion to accept total donations \$370.50 (\$150 from the Hedding Ladies Auxiliary and \$220.50 from the donation jar), Libby seconds, all are in favor.

Director's report

Summer reading started early this year and that might have pushed the June numbers up from last year but numbers are up as well as pass use, especially the Bedrock Gardens pass. Many new patrons this month.

Some of the floor tiles in the kitchen are coming loose. They have been caulked as a temporary fix, within the next year we might want to see about replacing the flooring. We might want to put it in the budget cycle for 2027. Ben will measure the room and get some estimates of cost with various materials. Ben will double check with Jake about the due dates for budget numbers.

Ben created a new/updated library card policy. He added that 16 years or younger they can get a card with a parent as a cosigner. He notes that we're not acting as parents in screening what their kids check out. Ben confirms this is in line with the current state library policies. The cost for an out of town card is now \$50. He also added a piece about parental access to a minor's records.

Ben will keep an eye on how out of town passholders affect town members' access to passes.

Joan makes a motion to approve the new Library Card Policy, Libby seconds, all are in favor. Betsy notes that we need to make sure that our policy keeps up with state policy as it comes about.

Barbara Willis, Sebastian Soares, Ryan, Jacob Zheng, Erica McPhee, Sheila Camuso, have been weeding the gardens. Sheila has secured a donation of mulch from Lowe's and needs to know how much we would like. Where will it go? Michelle will contact Sheila about the amount of mulch needed. John acknowledges the people who opened the library on 7/5 for the town Fourth of July parade so the public could use the bathrooms. The book sale room was also open on that day.

Other business

Three trustees will not be available for the regularly scheduled September meeting. The meeting will move to Wednesday, September 9th and will be held at the library.

Motion to adjourn at 7:36 by Joan, seconded by Libby, unanimously approved.

Michelle Wheeler Recording Secretary