

HMML Trustees Minutes 1/16/24

Meeting Called to Order: 6:00pm

In Attendance:

Michelle Wheeler

John Clark

Ben Brown

Joan Harlow

Betsy McComb

Not In Attendance:

Libby Persons

Pam Tibbets

Secretaries report

Joan makes a motion to accept the minutes from 12/19/23 Betsy seconds, all are in favor.

Treasurer's report

We had decided that the carpet cleaning would be an annual expense at \$1400 which went under cleaning. In order to make it fit in the budget Betsy took a little bit of money out of a couple of other places, like electricity and heating to make it fit in the budget. We did lower the phone budget because we plan on making a switch to Consolidated. Ben is waiting for the whole town switch to happen, Ben emailed him this morning. Our cleaning line is \$8, 210. Betsy kept office supplies the same even though we went over, especially with toner purchases. Betsy put in her notes to the town that we plan on increasing the cost of making copies to 10 cents for black and white and 50 cents for color. Realistically people overpay anyway, will it make much of a difference? Ben thinks that yes because he's going to start recording what people give for printing and not just the number of copies they make. Printing from the printers cost substantially more but the cost to patrons is the same. Ben is going to try to have all black and white printing go to the copier and not the printer to reduce costs.

Maintenance is the same with inspections and floor refinishing, technology is at \$2000 (website, Follett), Overdrive and Canopy is moved to media and has been reduced to \$15000. Programs were cut back from \$12,000 to \$11,000, maybe cut back on yoga offerings. These adjustments keep us at the town's requested \$55,200.

For this past year Betsy asked for the extra money we spent above and beyond the town disbursement (\$3,750.41) because of maintenance, we spent \$67,632.47, we needed a little less from the town because of lost book fees and copying fees. Lisa asked for two more invoices from December so she can confirm they were 2023 invoices. Betsy believes we will have that money left on the salary side.

Non-lapsing currently has \$7,215.09.

Total Patti/Lorax expenses in 2023 was \$1320

Director's report

Similar stats between last and this year. Overdrive is up a lot, the ebook service in digital circulation. Not many special events because of the holiday. We were closed a couple of days extra for carpet cleaning

Other

Both John and Michelle plan on filing for the open trustee positions. February 20th is the day after President's Day, we'll meet at the library at 7:00. Patio brick laying is done for the winter, the two replacement bricks will be laid in the spring. The Friends thought we could have a ribbon cutting for the patio on Memorial Day. We need one more year with Lorax for landscaping. We can try to get more volunteers for weeding and get recommendations for pruning the tree. Maybe the Friends could organize a weeding day or a training day with Patti. An organized volunteer session would enable high school volunteers.

The Friends organized a fundraiser with Water Street Bookstore on March 7th, the Friends get 10% of profits. Maybe put it in the weekly school newsletter.

Motion to adjourn at 6:47 by Joan, seconded by Betsy, unanimously approved.