

HMML Trustees Minutes Tuesday 3/16/21
Via Zoom

Meeting Called to Order: 7:02pm

In Attendance:

John Clark
Betsy McCombs
Joe Trombley
Joan Harlow
Robin O'Day
Michelle Wheeler

Joan proposes that John remain chairperson, Robin seconds roll call vote, all in favor.
Robin nominates that Michelle remains secretary, Joan seconds, roll call vote all in favor.
Michelle nominates that Betsy remains treasurer, Joan seconds, roll call vote all in favor.
Joan nominates that Robin remains vice-chair, Betsy seconds, roll call vote all in favor.

Secretary's Report:

roll call vote all in favor.

Treasurer's Report:

The reconciliation matches what the auditors are looking for. It's all put together, likely there will be questions on bonuses that were paid from the lapsing account last year. In the future that should be handled in a different way. Betsy adjusted how the records are being kept for the current year and then assessed what we spend from the town last year versus budget. Betsy wonders why money was moved from non-lapsing to the lapsing account. Ben says some of it was related to the renovations, Ben would have moved money from the non-lapsing when he needed to use the debit card to purchase things, Betsy mentions that all the moves were round numbers.

Betsy removed those numbers from the amount we spent from the town money so that we have a better picture of what we spent out of our budget. We owe the town back \$6,384.73. There were six items purchased at the end of December, they are all included in the end. We looked over budget on maintenance but some of it was chairs which were paid out of the maintenance line item.

In the September check there was a note of some money coming to us for COVID expenses, Ben thinks that we got that money through the CARES act, do we have to factor that amount into the amount we pay back?

Going forward Betsy suggests that we are more detailed in some of the reports, Amazon isn't descriptive enough, sometimes it's not enough detail to know which line item it belongs to.

Ben mentions that the monthly check from Lisa turn into two checks for the year, one at the beginning of the year and one after the budget has passed in March, except this year we'll get one check.

Betsy makes a motion to accept the funds the town pays us as a lump sum rather than a monthly installment, Robin seconds it, roll call vote, all are in favor.

Director/Youth Report

The library is opened for appointments, many people using curbside, a few people using meeting rooms for Lego League meetings and other kinds of meetings. Small groups are allowed to use the community room, up to a dozen would be acceptable, the fire department said up to 20. Joe thought there was still a selectman's order so there wouldn't be meetings in any town buildings which is why the selectmen weren't meeting in person. Joe Trombley wouldn't be surprised if at this Monday's selectmen's meeting that changes. This is the EOC's policy who gets their guidance from the CDC and the state. Robin and Michelle mention other gatherings are allowed in terms of town voting and weddings, it comes up every other week and might be modified.

Joan mentions that keeping meetings on Zoom would be nice, Joe says that ETV wants to avoid a hybrid meeting. Joe Denoncour (ETV) chimes in to say that ETV purchased new equipment so that hybrid meetings can be supported.

John asks Joe Trombley to advocate that the library is allowed to have small meetings. John asks Joe to send an email to the trustees and Ben regarding physical meetings in the library. Ben mentions we have another sub, a high school student Jade, who has been working around the library for years and is now old enough to get paid for the work.

Ben says they plan on looking at a hybrid summer reading program this year with some outside events.

Library Expansion

No news on Charlie bricking up the door, gutters are on schedule for March. John says that there was a suggestion to put a message on the library Facebook page to promote the sale of bricks, Ben says it has been pinned on Facebook for months and on the library website

John signed a contract with Lorax from June 2020. Betsy signed a check for plants and there's a target date to plant the major features of the landscape for May 21st and 22nd. No need for volunteer help at this time, Lorax is targeting other professional gardeners to donate their time. The Friends is committed to pick up funding for the landscaping project when our portion funds out. If funds get tight we will commit to helping them fundraise.

Gutters are coming out of the library maintenance budget, are they necessary due the renovation? If so then they would be on us. Maybe we should get rain barrels to save on water, especially with the new plantings.

The library will continue Zoom meetings until further notice.

Joe Trombley asks if there is a plan to fully open the library? Ben says currently they are screening people as they are coming in, appointments are not necessary but if you want to make sure you have a spot you should call. When screening is no longer necessary then the doors will be freely open. Hours are back to normal though you can show up at the door without an appointment.

Joe Denoncour (says he has a couple of rain barrels that the library can have.

Garden Club pansy bowls will be distributed on Good Friday afternoon and Saturday morning from the library pansy bowls. There are order forms at the library, they need to be in by Friday

Motion to adjourn at 7:57 by Joan, seconded by Robin, unanimously approved.