

HMML Trustees Minutes 10/20/2020  
Via Zoom

Meeting Called to Order: 7:03pm

**In Attendance:**

John Clark  
Joan Harlow  
Betsy McCombs  
Ben Brown  
Michelle Wheeler  
Joe Trombley

**Not in attendance:**

Robin O'Day

**Secretary's Report**

Joan makes a motion, Betsy seconds, all approve 4-0. Ben states he will post the September minutes, he believes those are the only ones missing

**Treasurer's Report**

Betsy reports a couple of adjustments that she made from last month, a typo and an update to an expense. Betsy reviews that we will keep the budget the same as last year because we haven't gotten a chance to "test run" it yet. The budget needs to go to Greg Dodge next, Betsy had sent it to Lisa. The budget will go up 1% due to Lisa's portion going up. Joe says wait for Greg to make a call on whether we need a representative. We increased the utilities for the expansion but then COVID made it not a real test run. Some utilities are up (Comcast), some are down (electricity) but because so historical data so leave it be.

Joan makes a motion to put forward the budget as written from last year, Michelle seconds, all are in favor.

The year to date budget seems fine, some months higher, some lower. We should expect December to be a higher cost month because of Ben's PTO and also to be lagging in payments from the town in January. We have a lot of leeway this year in the budget for a high December.

\$62.50 in donations this month from general over the counter. Joan makes a motion to accept the donations, Betsy seconds, all are in favor.

Betsy has written a check to Charlie for \$960 from the non lapsing for the extra compost expenses. Joe says every penny of the bond has now been spent and even went over by change.

## **Director's report**

Still doing appointments and getting people every day. Started doing nights Tuesdays and Thursdays. Some groups are using the big meeting room with limited numbers of people. Ben and Michelle have been talking about more virtual programming and more yoga. Outside yoga was considered but it's getting late in the year. Michelle W suggests that the library host some outdoor programs maybe even field trip type trips that the library sponsors. Ben says the Friends might sell scarecrow kits at the downtown block party. The block party will be sponsored by Checkers and will be in front of that business.

No one has been turned away from entering the library due to the screening process.

Ben says Charlie is going to get a longer rain diverter to put over the door. The front stairs are being finished. Does the ramp for handicap access need to be redone, do we even need the ramp any more since we have other handicap access points upstairs and down. Joe says we have two means of handicap egress and maybe we don't need it. He says he will talk to the town officials about it, he would like Dennis (safety inspector) opinion.

Joe says as of today the stairs are soon to be 100% complete

## **Expansion**

John says that Charlie got an email inviting him to come for a brick/garden update, specifically about the 11/1 deadline. Joe thought he saw a dollar amount that had been raised by the bricks. John reads that \$3300 had been raised total from the bricks so it seems that we have gotten enough money for installation even if there wasn't much left over. Ben says the Garden Club came to spruce up the back, no fall planting because we still haven't gotten enough rain.

Joan makes a motion to adjourn 7:33, Betsy seconds, everyone is in favor