

## HMML Trustees Minutes 10/15/19

Meeting Called to Order: 7:00pm

In Attendance:

Ben Brown  
Michelle Wheeler  
Joan Harlow  
John Clark  
Charlie Goodspeed  
Joe Trombley

Not In Attendance:

Aaron Ravenelle

At 7:00 we had a quorum, so we began the meeting. Charlie was at the new library with the contractor, but would join us shortly at 7:17 PM.

Ben gave the Treasurer's Report . the November rent to the church will be dependent on the completion of moving back into the new library quarters, and will be prorated accordingly. Ben should check for the rebate for emptying the tank before paying the new oil bill. The 2020 budget should see an increase for water and sewer. There should be an increase of 7.9% over all, with more space to heat and added hours. Joe Trombley will alert John when the Selectman's budget committee will be considering our Library Budget so John can be there to promote our request.

Ben gave the Director's report. Attendance was about 1/2 the normal, as expected while we are in quarters at the Church. The staff is getting ready to move into the new space and he will keep us informed.

The Minutes of the last meeting were approved unanimously.

The bulk of the meeting was taken up with Charlie's Expansion Update. The painting will be done in six days, then the electrician will be back on Monday. The plumber has probably two weeks of finish work left. He has the boiler, and the concern is to have it installed before really cold weather arrives. The kitchen walls will need to be painted after all piping and wiring is completed. Charlie needs a contract # for the rubber treads for the stairs and landing.

Landscaping was discussed. The concern is drainage, to divert ground water away from the building and into the parking lot storm drains. We could perhaps have a ditch with rock, and/or a gutter system. This will be determined later.

Joe said we have \$5000 in untouchable funds to do final grading and plantings in the Spring. They will have meetings to design the vegetation

Bids are out for the front steps, Charlie will follow up Thursday., and meanwhile can do a temporary solve.

All exterior lighting will be up in the next couple of days. The lift will be delivered tomorrow. and is supposed to be installed Thursday or Friday.

Charlie is very happy with the quality of the work so far. He proposed having an open house so the public can see the work before we move back in.

Joe urged that we get rid of the Portapotty, and empty the storage pod as soon as possible to cut down on expenses by the end of the month, We have a \$10,000 buffer allotted for shelving and décor, but it is running very close. Charlie remains happy with the contractors, who by his account are on time and on budget.

It was suggested that we use hay bales or sandbags to prevent water from seeping in in tomorrow's projected storm. We should also tape the two front windows.

The Brew Fest to benefit the Library is scheduled for Nov. 2nd at the Dragway. Tickets are on sale at the library and on line. Sales have been light, perhaps because families cannot bring their children to the event.

At 7:45, Charlie moved to adjourn, Michelle seconded, and it was unanimous. After we were adjourned, the ten minute video of Charlie walking through the new building was aired, so all who were interested could see how far we have come.

Respectfully submitted, JS Harlow, Secretary.