

HMML Trustees Minutes Tuesday August 20, 2019

Meeting Called to Order: 7:00 PM

In Attendance: Joan Harlow, Michelle Wheeler, Charlie Goodspeed, John Clark

Ben Brown, Michelle Hogan, Joe Trombley

Absent: Aaron Ravenelle

The meeting was called to order at 7:00, and was opened with the Pledge of Allegiance.

The minutes for the June and July meetings were accepted after a motion from Charlie Goodspeed and seconded by Joan Harlow. The motion passed unanimously 3-0 before Michelle Wheeler arrived and joined the meeting at 7:04 PM.

The Treasurer's Report was presented by Ben, and included the spreadsheet for March through July. There was discussion of the difficulty of having two people acting together as treasurer. Ben said it would be easier if he could write the checks and hand them off for signature. Aaron works at a distance and it is hard to mesh them with Ben's hours. It would mean more work for Ben, but he could keep on top of things better, and manage the spreadsheet. There are some things that can be paid with the Debit Card which Ben can use.

Charlie moved that The Library Director (Ben) would manage the spreadsheet and prepare all checks to pass off for signature. Joan seconded the motion, and it passed unanimously.

There were \$141 received in donations. Motion to accept donations by Michelle Wheeler, seconded by Joan Harlow. Passed unanimously.

The Church sent out the Bill for rent to the Town, and it had been paid by the Library, so the Town's check from the Expansion Bond will be returned by Ben.

John asked Ben to see that Aaron moves monies back into the non-lapsing fund.

Director's Report showed that library usage is running about half of the numbers reported from last year. This is not surprising as many have not yet found the church, we are closed Sundays, and there have been several Holiday closings.

Youth Room figures are also pretty good. There have been almost as many events as last year and attendance has been good. The Dragway and The Beach Plum were noted for their especially generous support for the summer reading program.

Charlie gave us an update of the expansion. Insulation is to begin tomorrow, August 21st, starting downstairs. The dry wall must be hung before the upstairs is insulated. The dry wall is done by two different groups: first it is hung by one contractor, then it is mudded and primed by another.

Staff is meeting with Charlie to look at cabinets, shelving, and flooring. Charlie said he had several volunteers for the painting when it is time.

The sprinkler system- 6" pipe, is completed on the 2nd floor, there is more to do on the 1st floor.

The brick on the exterior will start on the far side and the front.

Joe asked about the dry wall contractors, provided by Tessier. He pointed out that the contractor must do the priming, to get a certificate of occupancy. Then the volunteers can do the finish coat.

It was agreed that the interior doors will all have windows.

The current spreadsheet is on track at \$566,000, but that does not yet include shelving or décor. Joe urged that we use all of the bond monies first, and then, as needed, spend the funds which are being raised by the Friends of the Library at the Brew Fest, the Spaghetti and Chili suppers.

He also strongly suggested that Moreau come in to the Selectman's meeting to defend his change order. It would be easier to accept this in person and with an explanation.

Charlie and Joe have discussed the front steps, and it was raised again. The Trustees agreed that this should be a Town Maintenance expense, and not part of the expansion or its bond. John, with the other Trustee's support, will draft a letter to Greg Dodge to this effect.

Charlie Goodspeed made a motion to adjourn. Joan Harlow seconded, and it passed unanimously. The meeting was adjourned at 7:56