

HMML Minutes 12/17/18

Meeting Called to order 7:01 PM

In Attendance:

Aaron Ravenelle
John Clark
Michelle Wheeler
Charlie Goodspeed
Ben Brown
Michelle Hogan

Absent: Elaine Miskinis

Secretary's Report:

Motion was made by Aaron Ravenelle to approve the previous meetings minutes, seconded by Charlie Goodspeed. Motion passed unanimously.

Treasurer's Report:

Projected numbers for a couple of areas are in the treasurer's report in red to try and get the most accurate picture possible of the expense for 2018. We might go over in the category of part time salaries. That will be okay as other categories will cover that. A motion was made by Michelle Wheeler to accept donations in the amount of \$248.50. Aaron seconded the motion, everyone was in favor of accepting the donations.

Director's Report:

Most numbers for November 2018 are up from November 2019 except attendance is down although the library was closed for Veteran's Day, two days at Thanksgiving and a snow day. Charlie asked how programs figure in to the total attendance numbers. Ben explained that total attendance is upstairs attendance plus downstairs attendance plus program attendance. Because 99 will be the new total occupancy number Ben has been keeping track of the total occupancy in the building at once to see how close we come to that number.

Youth Room Report:

Attendance was low at most regular programs and a book club meeting didn't meet because of a snow day. The NH Humanities program was well attended and lots of people stayed to talk to the presenter. There is a February concert through NH Humanities coming up, "American Civil War through Folk Song" which is part of the winter concert series. The January concert is called "The Songs and their Stories" and is on 1/12 at 3:00pm. There will be an Irish Harp Concert with Regina Delaney on 3/9 and the Great Gardens lecture series will continue in January too. These next sessions will combine library lectures with field work in gardens and orchards. On 1/31 a program called "Bats in NH Presentation" comes to the library. The Lamprey River

Advisory Committee commissioned a study of bats along the Lamprey and Little rivers and Epping had a strong bat presence. The scientist who conducted the study will summarize the findings with pictures and maps in a slide show presentation.

Library Addition Update:

The maximum number of people allowed at the church is still unknown so it is possible that we may need to use other venues for programming if the library ends up using church space during the construction process, maybe the town hall or Watson Academy. The expansion is beginning to move along, Eckman has a plan for the structural aspects of the building. We are limited to 150lbs/square foot as a live load. Another consideration up for change is to use 2 x 8s with bricks (and 2 x 10s for the rafters) instead of 2 x 12s to save on cost.

McHenry Architecture in Portsmouth will evaluate ADA requirements and insulation code requirements. They have made no push to change the overall design although some dimensions might change for example the bathroom and private rooms. Within the next 2-3 weeks, we expect there will be some small changes in design.

Charlie, Aaron and Dave Reinhold will be putting out requests for proposals- three for each task (framing, foundations, plumbing), the excavation will be performed by the town. RFPs will hopefully go out at the end of January so bids will come in in March, they will be chosen in April and get underway in April. The Building Committee will get requests for RFPs but also they know of some companies that they will recruit. Quality of work will be taken into consideration along with cost. All bids will be published on the website.

Charlie met with the town and the pipe that plugged up recently will be replaced with a straight pipe to go under the parking lot towards town hall.

This Friday Charlie will meet with a company about mini splits (heat pumps) around 8:30/9:00 am. We're expecting to have four systems, two on each floor and they will split to go into each room. Architect and engineer are bringing in drawings and giving them to Ben so people can see them. Charlie is happy to forward PDFs of the updates to anyone who would like to see them and they will also be put on the website. The architect wants to know who will monitor construction. The selectmen are fine with Charlie, Dave Reinhold and Aaron cooperating on this. Charlie spoke to an insurance company about coverage for all three.

John Clark asked about money spent. Nothing has been spent besides \$2700 to Eckman paid out of the non lapsing account.

John asked if the plan is to move out of the library before the start of construction and move back in when finished?

Charlie plans to measure out the lineal feet of shelving to figure out how much space we have and therefore which books will be moving. The Friends of the Library want to organize volunteers to move books. There is room in the Town Hall to store some books too. Eva wants to look at which books are not checked out to calculate what books are a priority.

Charlie will send new drawings to all trustees and selectmen, they will be changing a lot during the next 2-3 weeks.

7:45 PM: Motion to move to executive session pursuant to RSA 91-A:3 paragraph II-a made at by Aaron Ravenelle. Seconded by Charlie Goodspeed. Roll Call Vote was taken, and motion

carried 4-0, all (Aaron Ravenelle, John Clark, Michelle Wheeler, Charlie Goodspeed) voted "aye."

8:15 PM Motion to move to public session made by Charlie Goodspeed, seconded by Michelle Wheeler. Motion passed unanimously.

8:17 PM Motion to Adjourn made by Charlie Goodspeed, seconded by Michelle Wheeler. Motion passed unanimously.