

HMML MInutes 10-16-18

Meeting Called to order 7:03

In Attendance:

Aaron Ravenelle
John Clark
Michelle Wheeler
Ben Brown
Michelle Hogan
Charlie Goodspeed

Secretary's Report:

Accepted unanimously

Treasurer's Report:

John reports that the Selectmen approved our proposed 2019 budget unanimously. Ben mentioned another plumbing visit that will be falling under maintenance, other than that since the Follett bill came through there should be no other big expenses. Budget is on track.

Michelle made a motion to accept \$70.50 in donations, motion passes unanimously.

Director's report:

Numbers are up or consistent with last October. ILL is up. Charlie had asked for a more comprehensive view of internet usage last month. Ben looked in to what the router could tell us and found that it keeps a log but only for a day and if one device logs on and off is counted as separate devices. Ben has started to count people using their phones and laptops but this number could be skewed as we don't know if they're using the internet at any one time. Also there is the after hours usage to keep in mind which we can't monitor.

Copying is up significantly probably from a couple of large print jobs.

The upcoming Halloween party is going to close the library on Monday 10/29. On that day the library will open at 6pm for the party. The library will operate normally on Tuesday 10/30.

We have found a new part time assistant, her name is Janine Perkins and is a recent UNH graduate.

Youth room report:

Michelle reports that although September has been low key there has been an ongoing rock painting group. There was a meeting to inform people of the Granite Bridge Pipeline project, this group will be using the library in the future to run informational meetings. Eva has started sewing lessons with the new sewing desks and Michelle has found that they provide good space to use the laptops too.

The Halloween party will be a Harry Potter theme in honor of the 20th anniversary of Harry Potter and the Sorcerer's Stone. Upstairs will be decorated as the Forbidden Forest , downstairs will have snacks and crafts. The party starts at 6:00 pm.

There is a NH Humanities program coming up on Abenaki History on 11/5 at 6:30 pm.

Building committee update:

Charlie reports the building committee met this evening at 6:00, five people were in attendance. EnviroVantage had examined a sample of the building and found no asbestos, they didn't want to put that in writing but did send the sample off to Pro Science Analytical Services which confirmed that there was no asbestos. EnviroVantage covered the \$25 cost of Pro Science for us.

Eckman Engineering gave a proposal to complete everything (drawings, PE stamps) for \$8100. This would cover structural _____, the architect would then come in to look at ADA compliance. Charlie suggests we sign the contract with Eckman and pay the initial \$2700 to get started. A second payment of \$2700 would be due when task #2 was done and the balance due on construction. We need drawings from them to go to the architect. Charlie would be willing to put forth his own money to get started. Michelle proposed using money from the expansion fund to fund the generation of contract documents from Eckman Engineering. Aaron seconded the motion and it passed unanimously. Maybe some from the non lapsing account could be used too.

Charlie met with the fire department to discuss the sprinkler problem. The fire department seems willing to approve the plans without sprinklers if we set capacity at 99 people. The sprinkler would be a \$60,000 cost and there is a risk that a wet system would destroy books. All the rooms will have a 2R fire rating and multiple egress options in each room. The library does not currently have sprinklers. Michelle wondered if a capacity of 99 people would limit the library in the future, it will be twice as big and we have had programs of upwards of 70 people in our current state.

Ben is going to put updated drawings on the website. Nothing's changed on the drawings, just notes added by the engineer.

None

Motion to adjourn 7:33pm

Adjourned 7:33pm