

HMML Minutes 6/19/18

Meeting called to order

In Attendance:

- John Clark
- Elaine Miskinis
- Ben Brown
- Michelle Wheeler
- Charlie Goodspeed
- Cody Belanger (Board of Selectmen Rep)

Meeting Called To Order: 7:07

Pledge of Allegiance

John Clark announced that Lara Bery has resigned. Motion made and passed.

Secretary's Report:

Motion to accept the March minutes. Motion passes 3 in favor and one abstention

Motion to accept the April minutes. Motion passes 3 in favor and one abstention

Treasurer's Report:

Michelle spoke about accepting general donations

\$71.00 cash donation into non-lapsing. Motion made and passed unanimously

\$100.00 donation made for the garden. Motion made and passed unanimously

\$75.00 donation general donation. Motion made and passed unanimously

Michelle brought up the point that the board gets to decide if donors are named; the board decided to name donations from groups but not from individuals to protect their privacy.

John Clark has been working with Michelle to learn the treasurer process.

The budget is due in August, so only two meetings from now. We need to start looking at what we'd like to include in the budget sooner rather than later.

Michelle raised the issue of how we use money and what it can be used for. Any income that is not from the town (out of town library cards, faxes, copies etc.) needs to be accounted for in terms of how it is spent. The account has around \$10,000 and those records aren't all there so there's no way of knowing where exactly that money came from (faxes vs. copies, vs library cards etc) so it becomes a bit challenging to know exactly what it can be spent on. As of when Michelle came on the board all of the records are exact, but the money that has been in the

account for many years can't be accounted for exactly in terms of the origins of the money. Michelle had been looking at using that money to pay for the copier lease; Ben brought up the point that no matter what there will need to be some money in the till for change etc. Cody said that we can ask the Board to allocate those funds to copier expenses and in the end they may give us \$10,000 less in our budget next year and we can use that \$10,000 for copier expenses etc.

Director's Report:

April was a good month and we were up in pretty much every category in terms of numbers. Donations in May were up a bit.

New England Aquarium pass will end in July and it won't renew until September

New Hampshire State Parks Pass is \$125.00

Julie Carr is no longer working at the library. Maylee Gagnon will fill in for the summer but she can't fill in once fall comes so we'll have to look at that.

Youth Room Report:

Spring break 35 people came out to see chickens that came in
Lamprey River expert came in to give a program (she'll be there for summer reading program too)

Winter Concert series wrapped up - it was a great concert

There are still many children's groups, yoga, therapy dog,

Three adult book groups, knitting group etc. Garden lecture and another one this week

In May a woman who wrote a book about hiking in the White Mts. came in to speak

Summer Reading has begun. Any child who is a resident is welcome to participate. This year children will log hours. Each hour earns a "Book Buck" to be used for gifts. Kids who read 20 hours get a Jet Cars Under the Stars Ticket. 10 hours of reading will earn kids a \$5 gift certificate to the Beach Plum. They will also be able to buy other events with their "Book Bucks". Other Summer Reading events will be posted on the library website.

Summer Concert will be Saturday July 21st. There will also be a book sale that day.

Every Saturday and Sunday there will be a book sale table outside (weather permitting).

Other Business:

Library expansion project. Board of Selectmen has brought a cross board library expansion proposal that lays out Trustees will appoint two members and the building committee reports to the Board of Trustees. The Board of Selectmen would do the contracts the payables etc. The Board of Trustees consulted with an attorney separate from the town's attorney to follow up

regarding the Board of Trustee's liability and the attorney said that the Board of Trustees can delegate the project management to the Board of Selectmen and we will no longer have to worry about the liability.

The following motion was made:

The Board of Trustees will delegate the responsibility of the project to the Town's governing body, The Epping Board of Selectmen with the condition that all proper insurances are maintained. are choosing to delegate. Motion Passed (4 in favor, 0 opposed)

Cody said that his fiancée is interested in joining the Board of Trustees. She would also like to join the Building committee if possible. John Clark suggested that Ben and Elaine join the building committee. Elaine would like the committee to meet every month, Charlie said that the committee could meet on an "as needed" basis. Michelle made the motion to have Elaine Miskinis and Ben Brown be the Board of Trustees representatives for the Building Committee. The motion passed unanimously.

Cody thanked the board for their continued service. Charlie encouraged the community to reach out with their suggestions and feedback during the renovation process (and beyond).

Motion to adjourn made at 7:58pm. Motion passed unanimously.