

HMML Minutes 1/22/18

Meeting Called To Order: 7:12pm

In Attendance:

- Lara Croft
- Michelle Wheeler
- Jen Chapman
- Elaine Miskinis

Not In Attendance:

- Charlie Goodspeed

Secretary's Report:

- Secretary's report from 12/11/17 presented to the board. Passed unanimously 4-0.
- Michelle is going to check with Lisa to see about part time hours in August, 2017 since it seems a bit high

Treasurer's Report:

- We're waiting for December 2017 salary/wages paid to come from Town Hall.
- Discussion regarding bonuses to the staff ensued. Lara suggested that bonuses be in keeping with hours worked and she will double check with Ben regarding how many hours staff work on a regular basis. We have \$771.01 that could be used for bonuses. We want to appreciate the staff for their hard work.

Director's Report:

- Circulation is roughly the same month after month.
- Computer use was down this past December compared to last December (from 300 to 200).
- Compared to last year there has been a significant increase in library usage

Other Business:

- Discussion of Ben's review from last year and plans to go over Ben's review for this year.
- Discussed the possibility of maintaining a binder that will keep the minutes, Director's Report and Treasurer's Report that can be kept in the library in case people want to see it.
- We would like to do a library expansion mailing and the Friends have offered to help us with any outreach
- Discussed Elaine hosting a reading/book sale of her new book at the library and the board agreed that as we host local authors in the library this would be supported.
- Jen and Michelle need to put their names on the ballot for the 2018 election.
- Discussion of RSAs and rewriting the bylaws
- Discussion regarding Charlie's violations of bylaws regarding acting as an individual rather than on behalf of the board

Article 3 in Trustee bylaws states that, "All actions of the Board shall be of the Board as a unit. No Board member shall act on behalf of the Board on any matter without prior approval of the Board. No Board member shall exercise any administrative responsibility with respect to the library nor, as an individual, command the services of any library employee."

In violation of that bylaw Charlie approached a staff member of the library regarding compensation and made an offer unauthorized by the rest of the board. This was in direct violation of the decision made by the board (in a non-public meeting) regarding the personnel matter discussed at that time.

Charlie also approached the Selectmen and asked them to remove \$28,300 from the 2018 budget in violation of the board's decision as stated in the 11/21/17 and 12/11/17 minutes.

In the interest of improving communication among the entire board, the library and the town of Epping and to ensure that future board decisions are made by the entire board we are entertaining a motion to remove Charlie Goodspeed as the Chair of the Board.

While our bylaws indicate that newly elected members will take office at the first meeting following the election (Article 3) they also state (Article 10) that, "any rule or resolution of the board, whether contained in these bylaws or elsewhere, may be suspended temporarily in connection with business at hand. Such suspension may be taken only when the majority of the board is in agreement."

Jen Chapman made a motion to remove Charlie Goodspeed as Chair of the board.
Lara Croft seconded that motion.
Motion passed unanimously. 4 - 0 (9:24pm)

Elaine Miskinis motioned to make Lara Croft Chair.
Michelle Wheeler seconded the motion.
Motion passed unanimously. 4 - 0

Lara Croft made a motion to ask the Selectmen to put the \$28,300 back into the budget.
Michelle Wheeler seconded the motion.
The motion passed unanimously. 4 - 0

Non-Public: At 9:45 PM Moved by Lara, Second by Elaine to go into non-public session pursuant to 91-A:3 II a and c. Roll call Lara-Yes, Jen-Yes, Elaine-Yes, Michelle-Yes, (4-0).

Non-Public: at 10:14, moved by Jen, Second by Michelle to come out of non-public session. Roll call Lara-Yes, Jen-Yes, Elaine-Yes, Michelle-Yes, (4-0).

Moved by Lara, Second by Michelle to seal the non-public minutes indefinitely. Approved 4-0 by roll call, Lara-Yes, Jen-Yes, Elaine-Yes, Michelle-Yes, (4-0).

Resume Public meeting

Lara Croft made a motion regarding personnel compensation discussed in non-public.

Michelle Wheeler seconded the motion.

Motion passed 3-1 (Three in favor, one against)

Lara Croft motioned to give bonuses in the amounts discussed in non-public

Elaine Miskinis seconded.

Motion passed unanimously 4-0

Motion to Adjourn: 10:15pm

Motion Passed, meeting adjourned 10:17pm