

HMML 3/21/17 Minutes

In attendance:

Lara Croft Berry
Charlie Goodspeed
Jen Chapman
Elaine Miskinis
Michelle Wheeler
Ben Brown
Michelle Hogan

Called to order 7:03

Lara introduced herself and talked a bit about her background as library director in Newington

Charlie talked about some interest in interior decorating in the current library as well as the proposed addition.

Re-election of positions - Michelle Wheeler will stay on as treasurer, Elaine Miskinis will remain on as secretary, Jen Chapman will be co-chair and Charlie Goodspeed will remain as chair.

Secretary's Report: Accepted

Treasurer's Report:

Last year outreach money went into some program supplies (craft materials, food etc) because they were being used for supplies rather than for outreach (the "outreach" would be more like the performers etc). The question is, should we continue to separate out Programs and Outreach or should we merge them? Lara said that some other libraries don't have an "Outreach" line but rather they're all part of "Programs". Lara's position that our presence in our community is important, so having an "Outreach" right now would be important since we're going for expansion but, they could certainly be merged. Michelle pointed out that we tend to be okay in terms of our budget overall so "pulling money" from one line to another hasn't really been an issue. The decision was made to merge Programs/Outreach

The NHLTA Conference: Lara will be on a panel talking about technology in libraries; the discussion was raised regarding who will be attending the conference. Lara will be speaking at the conference. Ben will look into the membership cost for NHLTA and also the cost of attending the conference to see what would be most cost effective. Per the bylaws we need to all be members of NHLTA

\$500.00 is being allocated to "Professional Development" to cover the cost of membership, conferences and other professional development.

At the end of the year we returned the unused portion of our budget to the town, which was close to \$10,000. Selectmen decided to return unused portions of the budget for 2016 but nothing before that.

Treasurer's Report: Passed 7:23

Director/Youth Room Report:

We were closed a bit more this February compared to last February (3 snow days as well as President's Day). Attendance is about the same compared to last year, Ben decided to cut the line for "fees" since we no longer collect fees as well as the "Trustees" line because it doesn't apply. There was some discussion regarding Friends vs. Foundation. Ben is beginning to track new people joining the library as well as printing and faxing costs. We made \$110.85 in February on printing and faxing and it's a very popular service.

New England Aquarium and the Museum of Fine Arts in Boston were added to the others that we have (Currier, Dover Children's Museum, Strawberry Banke, Christie McAuliffe). Lara brought up Scott Campbell's method, which allows people to go to any museum (within reason) and then the library will reimburse them for half of it. That's something we'll look into.

The front door was damaged in the wind a few weeks ago. It's working for now, but it will need to be fixed. Window progress is going well; we're down to the last few windows. The McPhee foundation helped to pay for interior painting which looks good as well.

We need a spigit for the outdoor garden and right now Ms Eva needs to carry water and that's a challenge for her. We need to be mindful of water use but having a spigit would be useful.

The library needs more phones so that librarians don't need to run up and downstairs to get the phone if a call comes in for the other part of the library.

Charlie brought up the question as to whether or not a librarian can hear someone coming in the downstairs door from upstairs. Ben said they could.

Michelle talked about programming:

- 31 people came to the most recent concert a Jazz Trio
- Artists hanging work in the library - Don Jalbert was the first (19 in attendance)
- May 5th will be the next artist opening
- Paper Flowers Craft was snowed out the first time around, but it was rescheduled and 6 attended
- A knitting and handicraft group was started - March date was snowed out, rescheduled for 3/28
- Dusty Old Mystery book group as well as the Contemporary Book Group have been meeting

- A travel presentation will be put on by a photographer at 7:00
- Concert will be 3/25 Saturday at 3pm Eli Roberts (Folk, Blues, etc)
- 3/28 knitting and handiwork
- 3/29 Contemporary Book Group *The Shack* 7pm
- 3/31 Brewing in NH lecture (funded by the NH Humanities) History of brewing in NH
- In April we will start our movie series *Rear Window* 4/7 6:30 followed by a discussion
- 4/9 Chakra essential oils workshop (free but limited space)
- April break has many events scheduled as well

Michelle brought up the point of co-sponsoring events with other organizations (Historical Society)

Lara asked how we promote:

- Library Website
- Library Facebook Page
- Epping Squawks
- Speak Up Epping
- Carriage Town News
- Cool News
- Physical fliers (barber shop, Starbucks, etc.)
- NHPR and other online calendars

Lara asked if we do a newsletter - we don't do our own newsletter (Speak Up Epping is the Town Newsletter but that's bi-monthly)

Charlie gave an update on the addition. The UNH students were very happy to take part and present their information. Passive Solar energy is being discussed (the location of the library isn't really optimal for solar panels). The UNH group will be finishing up in April. We should present to the Selectmen so they can give their feedback and hopefully their support. Contractors will be putting together an estimate. We are considering removing the old fire station, Dave Reinhold is using some for fire equipment and other town equipment so we would need to look into that. Charlie proposed the presenting at the Selectmen's Meeting May 1st if possible.

Mind in the Making: Mark Vallone sent Michelle an email regarding the program. It's a program regarding executive functioning and early childhood development, brain building, etc. It's a free institute April 18, 19 and 20 8:30 - 4:30 and his hope is that someone can take part and then bring the information back to the community.

A number of people have raised the topic of raising money for the addition. That's something that we're extremely open to as a board, and we'd love to have someone from the community who is knowledgeable come on board to help with those efforts.

We could look into programs as fundraisers but it seems like it could be challenging since so many of our events at the library are free. The library can't do the fundraising but the library could be the location if the Friends organized it. There will be another Friends Book sale, perhaps after the Memorial Day parade on Memorial Day.

Motion to Adjourn to Executive Session 8:06 pursuant to RSA 91---A:3; paragraph II --- a and RSA 91 ---A:3 paragraph II ---c to discuss personnel issues.

Meeting adjourned :8:07