

HMML Trustees Meeting  
4/18/17

Meeting called to order: 7:08PM

In Attendance:

Jen Chapman  
Lara Croft  
Elaine Miskinis  
Michelle Wheeler  
Ben Brown

Absent:

Charlie Goodspeed

Pledge of Allegiance

Secretary's Report:

- Accepted As Written

Treasurer's Report:

- The "Program" line item was shifted to "Outreach" and now we're at the top end of our budget. We are at 89% of the Outreach budget - this makes sense as we've had a lot of programs and some of that money went to paying for passes to the Aquarium, the MFA etc. At the end of last year Ben stocked up on some supplies that we needed, so we might be okay. We might shift some of the media budget to "Program".
- We got a grant for the summer reading program and we have a member who donates \$750 for summer reading. \$250 in scholarships for the Garden have come in as well.
- Windows are all set and they look fantastic, they open, they're less drafty, it's great. Ben brought up getting carpets cleaned - the price is \$548.00 for carpet and upholstered chairs.
- The board talked about how non-lapsing funds work in terms of the budget and town approval. In past years we never returned unused funds to the town, so now we have to address how to use the funds; we report back to the town; there needs to be a line regarding those funds and where we intend to spend them (right now we include it after it's spent, but not before)
- Carpet cleaning - Ben has permission to get carpet cleaned from the board

Director's Report:

Attendance is way up from last year - there was a day when there were 60 visitors on a Saturday. Ben suggested that we keep Sunday hours over the summer rather than going back to being closed on Sunday the way we were last summer.

## Youth Report:

### Youth Programs:

- Jane Kelly's Birds of Prey - 25
- Dr. Seuss Birthday Celebration - 57
- Lamprey River Storytime - 20
- Children's Yoga - 21

### Adult Programs:

- Dusty Olde Mystery Group - 12
- Contemporary Book Group - 6
- Knitting & Handicrafts Group - 5
- Meditation - 4
- Travel presentation Cuba - 20
- Guitar Concert - 20
- Total Activity - 1165

Total money collected from copy machine \$38

Book Sales \$48

5 New Patrons in Youth Room

Ben said we have to revamp the website to make it more user friendly and more mobile device friendly. Ben looked at several web site developers and platforms to see what might best fit our needs.

### Addition Update:

Charlie wasn't in attendance for the meeting to go over the proposal, but Lara asked about the interior design component after the addition goes through.

### Other Business:

Library Book Sale over Memorial Day - Ben will contact the Friends to have them start to set it up, bring in books etc.

Adjourned 7:56PM